



## Hindustan Unilever Limited

Registered Office: Unilever House, B. D. Sawant Marg, Chakala, Andheri (East), Mumbai - 400 099.

CIN: L15140MH1933PLC002030, Web: [www.hul.co.in](http://www.hul.co.in).

Email: [levercare.shareholder@unilever.com](mailto:levercare.shareholder@unilever.com), Tel: +91 22 50432791 / 50432792

### NOTICE OF POSTAL BALLOT

Members are hereby informed that pursuant to Section 108 and Section 110 of the Companies Act, 2013 (the Act), read with the Companies (Management and Administration) Rules, 2014 as amended (Rules), read with the General Circular Nos. 14/2020 dated 8th April, 2020, 17/2020 dated 13th April, 2020 and the latest one being General Circular No. 11/2022 dated 28th December, 2022 issued by the Ministry of Corporate Affairs (MCA Circulars), and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and any other applicable provisions of the Acts, Rules, Regulations, Circulars and Notifications issued thereunder (including any statutory modifications or re-enactment thereof for the time being in force and as amended from time to time), the Company has on **Monday, 7th August, 2023**, sent to the Members, who have registered their e-mail IDs with Depository Participant(s) or with the Company, the Notice of Postal Ballot dated 20th July, 2023, together with an Explanatory Statement pursuant to Section 102 of the Act, vide an e-mail through KFin Technologies Limited. Through the said Notice approval of Members of the Company is sought for:

1. Appointment of Ms. Neelam Dhawan (DIN: 00871445) as an Independent Director of the Company for a term of five consecutive years with effect from 1st August, 2023 upto 31st July, 2028; and
2. Re-appointment of Mr. Leo Puri (DIN: 01764813) as an Independent Director of the Company for a second term of five consecutive years with effect from 12th October, 2023 upto 11th October, 2028.

The Board of Directors of the Company has appointed Mr. S. N. Ananthasubramanian (FCS No.: 4206 / COP. No.: 1774), Practising Company Secretary, to act as the Scrutinizer for conducting the Postal Ballot process, in a fair and transparent manner.

Members are requested to provide their assent or dissent through e-voting only. The Company has availed the services of KFin Technologies Limited, Registrar and Share Transfer Agent of the Company for facilitating e-voting to enable the Shareholders to cast their votes electronically. The detailed procedure for e-voting is enumerated in the Notes to the Postal Ballot Notice. Members are requested to note that the e-voting shall commence from Wednesday, 9th August, 2023, at 9.00 A.M. (IST) and shall end on Thursday, 7th September, 2023, at 5.00 P.M. (IST).

In line with the MCA Circulars, the Postal Ballot Notice is being sent only through electronic mode to those Members whose email addresses are registered with the Company / Depositories. The communication of the assent or dissent of the Members would take place through the e-voting system only.

The voting rights of Members shall be reckoned as on Friday, 4th August, 2023 which is the 'cut-off date'. A person who is not a Member as on the 'cut-off date' should treat the Notice of Postal Ballot for information purpose only. The copy of the Postal Ballot Notice is available on the Company's website at [www.hul.co.in](http://www.hul.co.in), websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) respectively, and on the website of KFin Technologies Limited at <https://www.kfintech.com/>. Members who do not receive the Postal Ballot Notice may download it from the above-mentioned websites.

Members holding shares in physical mode and who have not updated their email addresses with the Company are requested to update their email addresses by writing to the Company at [levercare.shareholder@unilever.com](mailto:levercare.shareholder@unilever.com) along with the copy of the signed request letter mentioning the name and address of the Member, self-attested copy of the PAN card, and self-attested copy of any document (eg.: Driving License, Election Identity Card, Passport) in support of the address of the Member. Members holding shares in dematerialised mode are requested to register / update their email addresses with the relevant Depository Participants. In case of any queries / difficulties in registering the e-mail address, Members may write to [levercare.shareholder@unilever.com](mailto:levercare.shareholder@unilever.com).

In case of any queries/grievances, you may refer the Frequently Asked Questions (FAQs) for Members and e-voting user manual available at the 'download' section of <https://evoting.kfintech.com> or call KFin Technologies Limited on 1800 309 4001 (toll free).

The result of the e-voting by Postal Ballot will be announced on or before Friday, 8th September, 2023 at the Registered Office of the Company and shall be available on the Company's website at [www.hul.co.in](http://www.hul.co.in).

For Hindustan Unilever Limited

Sd/-

Dev Bajpai

Executive Director, Legal & Corporate  
Affairs and Company Secretary

Date: 8th August, 2023

Place: Mumbai

DIN : 00050516 / FCS : F3354