



Hindustan Unilever Limited

Registered Office: Unilever House, B. D. Sawant Marg, Chakala, Andheri (East), Mumbai - 400 099
CIN: L15140MH1933PLC002030, **Web:** www.hul.co.in, **Email:** levercare.shareholder@unilever.com,
Tel: +91 22 50432791 / 50432792

NOTICE OF 89TH ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE

NOTICE IS HEREBY GIVEN THAT the 89th Annual General Meeting (AGM) of the Company will be held through Video Conference (VC) / Other Audio-Visual Means (OAVM) on Thursday, 23rd June, 2022 at 2.30 p.m. (IST). The venue of the Meeting shall be deemed to be the Registered Office of the Company i.e. Unilever House, B. D. Sawant Marg, Chakala, Andheri (East), Mumbai - 400 099.

In accordance with General Circular No. 14/2020 dated 8th April, 2020, 17/2020 dated 13th April, 2020, 20/2020 dated 5th May, 2020 and subsequent circulars issued in this regard, the latest being 2/2022 dated 5th May, 2022 issued by the Ministry of Corporate Affairs (MCA), Circular No. SEBI/HO/CFD/CMD2/CIRP/P/2022/62 dated 13th May, 2022 issued by the Securities and Exchange Board of India (SEBI), the Notice of 89th AGM and Integrated Annual Report including the Audited Financial Statements for the financial year 2021-22 have been sent in electronic mode to Members whose e-mail IDs are registered with the Company or the Depository Participant(s). The electronic dispatch of Annual Report to Members has been completed on Saturday, 28th May, 2022. The copy of the Notice of 89th AGM and Integrated Annual Report is also available on the Company's website www.hul.co.in. The documents pertaining to the items of business to be transacted in the AGM shall be available for inspection upon login at NSDL e-voting system at <https://www.evoting.nsdl.com>.

Instructions for Remote E-voting and E-voting during AGM:

- Pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide the facility to Members to exercise their right to vote by electronic means on resolutions proposed to be passed at AGM. Members holding shares either in physical form or dematerialised form, as on Thursday, 16th June, 2022 (cut-off date), shall cast their vote electronically through electronic voting system (remote e-voting) of NSDL at <https://www.evoting.nsdl.com/>. Only those Members whose names are recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting. All the Members are hereby informed that the Ordinary and Special Business, as set out in Notice of 89th AGM will be transacted through voting by electronic means only.
- The remote e-voting period will commence at 9.00 a.m. on Saturday, 18th June, 2022 and will end at 5.00 p.m. on Wednesday, 22nd June, 2022. The remote e-voting module shall be disabled for voting at 5.00 p.m. on Wednesday, 22nd June, 2022.
- Once the vote on a resolution is cast by the Member, the Member cannot modify it subsequently.
- Members, who have acquired shares after sending the Integrated Annual Report through electronic means and before the cut-off date, may obtain the USER ID and Password by sending a request at evoting@nsdl.co.in or Levercare.shareholder@unilever.com. However, if a Member is already registered with NSDL for remote e-voting, then the Member may use their existing USER ID and Password, and cast their vote.
- Members attending the AGM who have not cast their vote by remote e-voting shall be eligible to cast their vote through e-voting during the AGM. Members who have voted through remote e-voting shall be eligible to attend the AGM, however, they shall not be eligible to vote at the meeting.
- The procedure for e-voting is available in the Notice of the 89th AGM as well as in the email sent to the Members by NSDL alongwith the Notice of 89th AGM and HUL Integrated Annual Report. In case of any queries / grievances, you may refer to the 'Frequently Asked Questions' (FAQs) for Members and 'e-voting user manual' for Members available in the downloads section of the e-voting website of NSDL <https://www.evoting.nsdl.com/>. Members who need assistance before or during the AGM with use of technology, can
 - Send a request at evoting@nsdl.co.in or use Toll free no.: 1800-222-990 or
 - Contact Mr. Amit Vishal, Assistant Vice-President, NSDL at the designated email ID AmitV@nsdl.co.in; or
 - Contact Ms. Pallavi Mhatre, Manager, NSDL at the designated email ID: pallavid@nsdl.co.in
- The Notice of AGM is available on the Company's website www.hul.co.in, on the website of Stock Exchanges i.e. BSE Limited at www.bseindia.com and National Stock Exchange of India Limited at www.nseindia.com and NSDL at www.evoting.nsdl.com.
- The Register of Members and Share Transfer Books of the Company will remain closed from Friday, 17th June, 2022 to Thursday, 23rd June, 2022 (both days inclusive).
- The Company has appointed Mr. S. N. Ananthasubramanian, Practicing Company Secretary (FCS 4206 and CP No. 1774), or failing him Ms. Malati Kumar (ACS 15508 and CP No. 10980), to act as the Scrutiniser, to scrutinise the entire e-voting process in a fair and transparent manner.

Manner of registering / updating email addresses	Manner of joining the AGM	TDS on Dividend
Members holding shares in physical form and who have not updated their e-mail addresses with the Company are requested to update their e-mail addresses by sending in duly filled and signed Form ISR-1 (Form for registering PAN, KYC details or changes/ updation thereof), to the Registrar and Share Transfer Agent of the Company – KFin Technologies Limited at Selenium Building, Tower-B, Plot No. 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad, Rangareddi, Telangana India - 500 032 or or by email to einward.ris@kfintech.com from their registered email id.	Facility to attend the AGM through VC/ OAVM is available through the NSDL e-voting system at https://www.evoting.nsdl.com	Members may note that as per the Income Tax Act, 1961, dividend income is taxable in the hands of the Members and the Company is required to deduct tax at source ('TDS') from dividend paid to the Members at rates prescribed in the Income Tax Act, 1961. Members are requested to submit the documents in accordance with the provisions of the Income Tax Act, 1961 at https://ris.kfintech.com/form15

For Hindustan Unilever Limited

Dev Bajpai

Executive Director, Legal &

Corporate Affairs and Company Secretary

DIN: 00050516 / FCS No: 3354

Date: 28th May, 2022

Place Mumbai