

Hindustan Unilever Limited Unilever House B D Sawant Marg Chakala, Andheri East Mumbai 400 099

Tel: +91 (22) 3983 0000 Web: www.hul.co.in CIN: L15140MH1933PLC002030

11th July, 2016

Stock Code: BSE-500696

NSE- HINDUNILVR ISIN: INE030A01027

BSE Limited
Corporate Relationship Department,
2nd Floor, New Trading Wing,
Rotunda Building, P.J. Towers,
Dalal Street,
Mumbai – 400 001

National Stock Exchange of India Limited Exchange Plaza, 5th Floor, Plot No. C/1, G Block, Bandra – Kurla Complex, Bandra (E), Mumbai – 400 051

Dear Sir,

## Sub.: Reconciliation of Share Capital Audit

With reference to the Circular D & CC/FITTC/CIR-16/2002 dated 31st December, 2002 (as amended) issued by the Securities and Exchange Board of India, Mr. Sachin Chhadawa, Practising Company Secretary has undertaken the Reconciliation of Share Capital Audit in respect of Equity Shares for the quarter ended 30th June, 2016 and has submitted a certificate to us.

We are enclosing a copy of the said Certificate dated 8th July, 2016 in terms of the said Circular. We request you to take the same on your record.

Thanking You,

Yours faithfully,

For Hindustan Unilever Limited

Dev Bajpai

**Executive Director (Legal & Corporate Affairs)** 

and Company Secretary Membership No. F3354

Encl. as above

## SACHIN CHHADAWA

B.Sc, LL.B, FCS Practicing Company Secretary

48, Ultimate Business Centre, 111-A, M. G. Road, Opp. Mumbai University, Fort, Mumbai: 400 023 Tel: +91 22 22672626, Cell: + 91 9920618833.

Email: sachin@sachinfcs.com

## CERTIFICATE (RECONCILIATION OF SHARE CAPITAL AUDIT)

[As per regulation 55A of the SEBI (Depositories & Participants) Regulations, 1996]

To,
The Board of Directors,
Hindustan Unilever Limited
Unilever House, B. D. Sawant Marg, Chakala,
Andheri (East), Mumbai – 400 099.

I have examined the Register of Members, beneficiary details furnished by the Depositories and other records/ documents maintained by **Hindustan Unilever Limited** (hereinafter referred to as "the Company") and its Registrars and Share Transfer Agents, Karvy Computershare Private Limited, for issuing this certificate, in accordance with Circular No. D&CC/FITTC/CIR-I6/ 2002 dated December 31, 2002 and CIR/MRD/DP/ 30/ 2010 dated 6<sup>th</sup> September, 2010 issued by the Securities and Exchange Board of India.

In my opinion and to the best of my knowledge and according to the information and explanations given to me and based on such verification as considered necessary, I hereby certify as follows:

Ι,	For	the	quarter	ended;
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- 2. ISIN:
- 3. Face Value:
- 4. Name of the Company:
- 5. Registered office address:
- 6. Correspondence address:
- 7. Telephone & Fax Nos.
- 8. Email Id:
- 9. Name of the Stock Exchanges where the Company's securities are listed:

30<sup>th</sup> June, 2016

INE030A01027

Re.1/- per Equity Share

Hindustan Unilever Limited

Unilever House, B. D. Sawant Marg, Chakala, Andheri (East), Mumbai- 400 099

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levercare.shareholder@unilever.com

comsec.hul@unilever.com

The National Stock Exchange of India Limited and Bombay Stock Exchange Limited



	Number of shares/Units	% of Total Issued Capital
10. Issued Capital:	2,21,73,64,65200	100.00
11. Listed Capital (Exchange wise): (As per company records)	2,16,42,45,676.00	97.60
12. Held in dematerialized form in CDSL:	2,83,57,905.00	1.28
13. Held in dematerialized form in NSDL:	2,08,61,98,529.00	94.08
14. Physical:	4,96,89,242.00	2.24
15. Total No. of shares (12+13+14):	2,16,42,45,676.00	97.60

16. Reason for difference, if any, between (10 & 11), (10 & 15): The difference between the Issued Capital and Listed Capital is due to the buyback of 3,02,35,772 Equity Shares of Re. 1/- each during the Financial Year 2007-08 and Buy Back of 2,28,83,204 Equity Shares of Re: 1/- each during the Financial Year 2010-11.

17. Certifying the details of changes in share capital during the quarter under consideration as per table below:

Particulars ***	No, of shares	Applied / not applied for listing	Listed on Stock Exchange (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In principal approval pending for SE (Specify names)
Allotment of shares under ESOP on 26 <sup>th</sup> May, 2016	284,942	Applied and Approved	BSE & NSE	Yes	Yes	N.A.
Allotment of shares under ESOP on 15 <sup>th</sup> June, 2016	23,763	Applied and Approved	BSE & NSE	Yes	Yes	N.A.

\*\*\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Education Forfeiture, Any other (to specify).

18.	Register of Members is updated (Yes/No):
	If not, updated up to which date.

	Yes	
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- 19. Reference of previous quarter with regards to excess dematerialized shares, if any: N.A.
- 26. Has the company resolved the matter mentioned in point no. 19 above in current quarter? If not, reason why? N.A.
- 21. Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:

Total No. of Demat requests	No. of requests	No. of shares	Reason delay	for
Confirmed after 21 days	Nil	Nil	Nil	
Pending for more than 21 days	Nil	Nil	Nil	

22. Name, telephone & fax no. of the Compliance Officer of the Company:

Mr. Dev Bajpai, Executive Director, Legal & Corporate Affairs and Company Secretary

Tel.: 022 - 39832358 Fax: 022 - 28249457

23. Name, Address, Tel. & Fax No., Regn. No. of the Auditor:

Mr. Sachin Chhadawa

48 & 61, Ultimate Business Centre.

111-A, Ground Floor, M. G. Road,

Opp. Mumbai University, Fort, Mumbai- 400 023

Tel: 91-22-2267 2626

Fax: 91-22-2267 6188

Place: Mumbai.

Date: 08.07.2016

Membership No. FCS 5619, C. P. No. 4617

24. Appointment of common agency for share registry work, if yes, name & address:

M/s. Karvy Computershare Private Limited,

Plot 31-32, Gachibowli Financial District,

Nanakramguda, Hyderabad- 500 032

Phone: 91-40-6716 1500, 33211000

Fax No.: 91-40-23420814, 23001153

25. Any other detail that the CA/CS may like to provide (e.g. BIFR Company, delisting form SE, etc.....): N.A.

Sachin Chhadawa

Practicing Company Secretary

FCS: 5619 ~ C. P. No.: 4617

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